

CCCIA Ways and Means Committee Report Annual Meeting 2018

Committee Members

Kate Tallman (Chair), Ashley Roberts, Jay Schaller, John Baich, John Stevens

Committee Objective

To select fund-raising projects from which CCCIA can derive income for the fiscal year. To select free events and programs for the benefit of the canyon community.

Notable Achievements

Revised committee SOP's (see pg. 2), established new procedures for events (budgeting & reporting), and started collecting standardized summaries and reports from events.

Continued to explore the 501c3 tax status change and started to clean-up our financials.

2017/2018 Events

July	4 th of July Festival and Parade (7/4/17) 4 th of July Pancake Breakfast (7/4/17)
August	Belle Bonfils Blood Drive (8/5/17)
September	Canyon Clean Up (9/2/17) Pancake Breakfast and Rummage Sale (9/23/17) Fish Fry (9/29/17)
October	Community EXPO (10/21/17) FREE
November	Thanksgiving (11/23/17) FREE
December	Santa Visit (12/16/17) FREE
January	Italian Challenge (1/27/18)
February	Valentine's Pancake Breakfast (2/10/18) Chili Challenge (2/24/18)
March	St. Patrick's Day (3/17/18) Eggstravaganza (3/24/18) FREE
May	Mother's Day Pancake Breakfast (5/5/18) Belle Bonfils Blood Drive (5/12/18) Canyon Clean Up (5/26/18)
June	Annual Meeting (6/2/18)

501c3 Tax Status – Developments

- We are going to move forward to change our tax status to 501c3 in the coming year
- According to the bylaws committee, this will not require any changes to our bylaws
- We are moving slowly because we need to make sure that our accounting is in good order and that we have procedures in place to manage donations and solicitations

WAYS AND MEANS COMMITTEE

Objective: To select fund-raising projects from which CCCIA can derive income for the fiscal year.
To select free events and programs for the benefit of the canyon community.

Replaces: To select fund-raising projects from which CCCIA can derive sufficient income for operation costs and for major improvement projects for the fiscal year.

Membership: Minimum, Chairman and two members including Treasurer.

Duties:

0. After being appointed chairperson of this committee, call a meeting of the committee to plan the year's work
1. Solicit and compile fund-raising projects, events, and ideas. Solicit and compile free events and programming to benefit the community
Replaces: Solicit and compile fund-raising ideas.
2. Present a slate of projects, events, and ideas to the CCCIA Board of Directors
Replaces: Select a limited number of projects judged likely to yield the income needed for the budget.
3. Provide to event chairpersons, annually, the CCCIA Event Checklist, Event Tally Sheet, and a current list of community volunteers derived from the membership database
Replaces: Select dates for each event, considering weather, seasons and holidays.
4. Provide general oversight for events or projects
Replaces: Appoint Captains and teams for each project.
5. Present brief reports monthly for inclusion in Secretary's minutes. Collect and store event summaries for each event
Replaces: Send Publications Committee detailed data for advertising, articles, letters, ticket printing and posters, asking for specific help from that committee.

Form telephone teams to involve the membership immediately prior to each event.

Plan to include July and August of the next fiscal year in your plans.
6. Provide a report at the Annual Meeting with a summary of each event and all completed fundraising projects for the year
Replaces: Present brief reports monthly for inclusion in Secretary's minutes, and an annual summary report for the files. Include all ideas, both used and unused. Include a description of each event in the past year and the related cost and income of each event.